

PERSONNEL BOARD

July 15, 2004

MEETING

Meeting was held Thursday, July 15, 2004, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Sarah Jones, Scott Frogge, Ed Wimes. Member absent: Maggie Stine.
Personnel Department resource staff attending: Karen Eurich.

The meeting was opened at 2:10 p.m. by Chair Sarah Jones.

It was determined the Board could not approve the June 17, 2004 minutes as the appropriate Board members were not in attendance at today's meeting.

Agenda Item 1 was the request to create the classifications 3011 EMS Management Support Specialist (A14) and 3028 Urban Search and Rescue Specialist (C17). John Cripe of the Personnel Department explained these requests were both for the Fire Department. Class 3011 was being created by changing the duties of a current EMS Business Manager. Since the loss of the emergency transport duties of the Fire Department to a private ambulance company, the duties of this class will encompass the field operations functions that are currently being performed and still needed by the department. Class 3028 is being created for the department as a grant funded position to assist the department with training and administrative duties for FEMA assistance. There is currently no one within the department with the qualifications for this position and it will be posted and advertised for recruitment. Following discussion, it was moved by Scott Frogge and seconded by Ed Wimes to approve the creations as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request for ordinance reflecting pay increase of 2.50% to be effective August 12, 2004 for pay ranges prefixed by an 'X'. Don Taute of the Personnel Department explained this request was for the 'X' pay range employees, which are classes located in the Law and Personnel Departments that are not represented by a union. This pay increase typically coincides with the increase being received by classes of similar nature within the NAGE bargaining unit. Following discussion, it was moved by Ed Wimes and seconded by Sarah Jones to approve the pay increase as presented. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request for ordinance reflecting pay increase of 2.25% to be effective August 12, 2004 for pay ranges prefixed by an 'E' and Agenda Item 4 was the request for ordinance reflecting pay increase of 2.25% to be effective August 12, 2004 for pay ranges prefixed by an 'M'. The Board requested these two items be combined. Don Taute of the Personnel Department explained the pay increases were for the 'M' classifications, which are the management group within the City, and the 'E' classifications, which are exempt from union representation. Following discussion, it was moved by Ed Wimes and seconded by Scott Frogge to approve the pay increases as presented. Motion unanimously carried by roll call vote.

Agenda Item 5 was the request to amend Section 2.76.200 of the Lincoln Municipal Code —

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Compensation Plan; Temporary Assignment in a Higher Classification. Don Taute of the Personnel Department explained this request was to allow for NAGE employees to work out of class in LCEA or excluded positions when the time frame exceeds eight hours worked, but is less than forty hours worked. The LCEA contract provides for payment of out of class work only in the event the employee works a minimum of forty hours. There are several cases within the City where a NAGE employee will work out of class in their supervisor's position for a day or two while the supervisor is on vacation. This amendment will allow for those employees to receive compensation as long as they work a minimum of eight hours in the supervisor's position. Following discussion, it was moved by Sarah Jones and seconded by Scott Frogge to approve the amendment as presented. Motion unanimously carried by roll call vote.

Agenda Item 6 was miscellaneous discussion. Sarah Jones indicated that Connor Reuter of the City Attorney's office talked with her before the Board meeting in regards to the status of the summaries from the attorneys as requested by the Board at the March 18, 2004 meeting. It was Sarah's understanding the information would be submitted to the Personnel Department prior to the August Personnel Board meeting as an agenda item at that time.

There being no further business, the meeting adjourned at 2:20 p.m.

The next scheduled meeting is tentatively set for Thursday, August 19, 2004.

Karen Eurich
Personnel Operations Specialist

PC:	Mayor Seng	Jeff Stump, NAGE
	Connor Reuter	Les Helms, ATU
	Joan Ross, City Clerk	Ed Sheridan, LPU
	Mark Munger, IAFF	Dalton Tietjen
	Gary Meier, LCEA	Jane Burke
	Gary Young	Directors